



# Register Now: Are you a Port Worker, Visitor or Contractor?

All Port Users must successfully complete a two-step safety & security process to access the Common User Area in Dublin Port.

Step One: Successfully complete a Dublin Port Pass Induction course

Step Two: Apply for an Access Control Card

### **Step One: Dublin Port Pass Induction**



### >1

Log on to: dublinport.ie/dublinportpass Click REGISTER NOW



### >2

**Select** the area in Dublin Port you need to access



### >3

**Complete** registration – Name, Email, Phone



### \_/

**Verify** your identity with a photo capture – from a camera enabled device



### >5

**Watch** the Induction Video – learn about the environmental health, safety and security risks and requirements



### >6

**Answer** multiple-choice questions – some are mandatory to pass



### >7

**Achieve** a minimum score of 80% to pass



### >8

**Proceed** to Step Two and apply for your Access Control Card

# **Apply Now:**



On successful completion of Step One, Port Users are eligible to apply for an Access Control Card.

## **Step Two: Access Control Card Application**

Existing Card Holders: **Access** will be updated automatically within 7 working days of passing. New Card Applicants: **Apply** for a Control Card for the area you need to access (see map).



### >1

### Log on to:

dublinport.ie/dublinportpass Click **APPLY NOW** 



### >2

**Complete** the access control card application form



### >3

**Upload** a digital photo – following the guidelines



### >4

**Submit** application – You will be notified by email when your card is ready within 7 working days

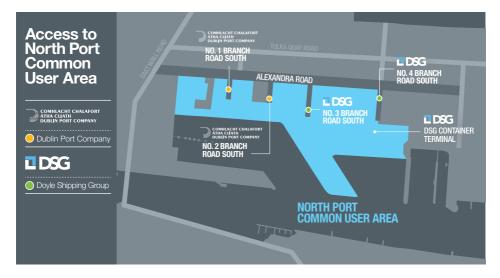


### >5

**Collect** your access control card from the relevant company by presenting valid photographic ID in the form of a valid Passport or Irish/EU Drivers Licence

### Please Note:

Dublin Port Company manage access for: No. 1 & 2 Branch Road South
Doyle Shipping Group manage access for: No. 3 & 4 Branch Road South – DSG Container Terminal



Your support is important for a safe, secure & healthy work environment for all.

